

GOAL SETTING COMMITTEE

Wednesday, May 1, 2019 – 2:00 p.m.
Room 1n-142 – 1ST Floor
Office of Equal Business Opportunity
50 South Military Trail
West Palm Beach, FL 33415

REVISED MINUTES

Members Present:

David Behar, County Attorney
Laura Beebe, Airports
Steve Carrier, Engineering
Keith Clinkscale, OFMB
Allen Gray, OEBO
Hassan Hadjimiry, WUD
Irwin Jacobowitz, OFMB
Maurice Jones, Palm Tran
Shawna LaRose, Airports
Angela Sims, Purchasing
Brenda Znachko, FDO

Non Member Attendees

Jeremy Baker, Palm Tran
Krystin Berntsen, WUD
Lynn Clavette, Purchasing
Vicky Cronell, OEBO
Sharon Cushnie, Purchasing
Craig Irwin, WUD/Stantec
Kenisha James, OEBO
Holly Knight, Engineering
Deirdre Kyle, OEBO
Martha LaVerghetta, Airports
Kerry Parker, Purchasing
Jaison Raju, OEBO
Angela Smith, OEBO
Albert Wong, Purchasing

I. CALL TO ORDER

Meeting called to order at 2:00 p.m. by Keith Clinkscale.
Roll called, all voting parties present.

II. ADOPTION OF AGENDA

Motion by Brenda Znachko to accept the agenda, seconded by Irwin Jacobowitz.

Motion to adopt the agenda carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

III. ADOPTION OF MINUTES

Motion by Irwin Jacobowitz to approve the April 3, 2019 minutes. Motion seconded by Angela Sims.

Motion to adopt the minutes with changes carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

ADOPTION OF REVISED AGENDA

Allen Gray stated that he would like to add an additional item for Airports. The item is for the development of site lease agreements subject to the PREM ordinance. Motion by Irwin Jacobowitz to accept the additional agenda item and review it after the existing Airports item for the removal of existing paint and repainting of passenger loading bridges, seconded by Angela Sims.

Motion to adopt the agenda carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

IV. REVIEW OF PROJECTS

Project 1 – Project 18-005 WTP 11 High Service Pump Station – WUD

Discussion

Recommendation: SBE Subcontracting Program (20%). (Ord. 2-80.27(1)(c)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 7-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Hassan Hadjimiry	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 2 – Passenger Boarding Bridge Painting – Airports
Discussion**

Recommendation: SBE Price Preference (Ord. 2-80.27(5)(f)).

Motion to accept recommendation by, Irwin Jacobowitz, seconded by Brenda Znachko.

Motion to accept recommendations carried 7-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Shawna LaRose	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 3 – Development Site Lease Agreements – Airports
Discussion**

Recommendation: SBE Subcontracting Goal (20%). (Ord. 2-80.27 (1)(c)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 7-0.

Laura Beebe	YES
David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 4 – Online Presence Overhaul – Palm Tran
Discussion**

Recommendation: SBE Price Preference (Ord. 2-80.27(5)(f)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 7-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Maurice Jones	YES
Angela Sims	YES
Brenda Znachko	YES

Project 5 – Project 2019604 Lyons road & Sansburys Way Bike Lanes – Engineering Discussion

Recommendation: SBE Subcontracting Goals for Professional Services (20%) (Ord. 2-80.27 (3)(e)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 6 – Traffic Signal Annual – Engineering Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders and SBE Subcontracting Goals for Professional Services (Ord. 2-80.27(3)(d) Option 2 and Ord. 2-80.27(3)(e)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 7 – Intersection Improvements – Engineering Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders and SBE Subcontracting Goals for Professional Services (Ord. 2-80.27(3)(d) Option 2 and Ord. 2-80.27(3)(e)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 8 – PBSO HQ Renovation—FDO Discussion

Recommendation: 25% SBE Evaluation Preference for Respondents or Bidders of which 10% has segmented MBE Subcontracting Goal for Eligible SMBE Firms. (Ord. 2-80.27(1)(c) and Ord. 2-80.27(2)(b)).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 9 – Plumbing Services, Minor Maintenance & Repair – FDO Discussion

Recommendation: SBE Price Preference (Ord. 2-80.27(1)(e))

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 10 – Planning Services Insight 2040 Park Master Plan - FDO

Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders (15 Points)
(Ord. 2-80.27(3)(d) Option 1).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

Project 11 – Design Professional for Public Radio System – FDO

Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders (Ord. 2-80.27(3)(d) Option 1).

Motion to accept recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Irwin Jacobowitz	YES
Angela Sims	YES
Brenda Znachko	YES

IV. NEW BUSINESS

Angela Smith notified the Committee that the Goal Setting forms have been updated to help streamline the process. She encouraged departments to utilize the online forms and not make copies because we are updating the forms as new procedures are put in place.

The next meeting is scheduled for Wednesday, May 15, 2019.

V. ADJOURNMENT

Meeting adjourned at 2:38 p.m.